

**MANAGEMENT AND DEVELOPMENT FOUNDATION
CALL FOR TENDER****PART-A:****INSTRUCTIONS TO BIDDER**

Date	April 29, 2023
Tender reference	MDF/TENDER/ER-2/LOT-2/2023
Starting Date	April 29, 2023
Closing Date	May 15, 2023
Subject of Tender	Supply of Material and Construction of 200 Latrines

To support its ongoing Early Recovery and Response Project Flood-2022 operations in District Dadu Sindh Pakistan, MDF with its partner Oxfam GB is launching a local competitive bidding and is requesting qualified bidders to provide detailed written offers for the items listed below.

Description	Supply of Material and Construction of Latrines
Product class/category	Construction Contract
Delivery Conditions	As per Union Councils mentioned below
Quantity	According to specifications below
Timeframe and Length of Contract	Work must be completed on deadline agreed and mentioned in the agreement.

Detailed location terms:

The quoted priced must include all Material, labour, transportation, loading unloading, shifting of material at site and all applicable Govt Taxes costs to any village in the flood affected areas of the Union Councils specified below:

1. UC Gozo
2. UC Burera

list of villages will be shared with agreement & work order to selected bidder.

Detailed quantity terms:

Quantities are as specified in the Description of Work mentioned below. This contract will have no minimum value or number of items. The Contracting Authority holds the right to change quantities and slight changes to the technical specifications of all or any item and will inform well in time.

Detailed timeframe terms:

Contract Start Date	May 20, 2023
Contract End Date	July 30, 2023

IMPORTANT: The contractor should be able to complete the maximum quantities shown in the Description of Works within this timeframe. If this is not possible, the maximum number of Latrine Places that can be constructed per week should be shown on the bid form. MDF reserves the right to split the contract between several contractors.

General Conditions:

- i. Prices quoted for the items and works must include all applicable Government Taxes. Separately share the rates for material and services (labour).
- ii. MDF will further confirm the exact locations for delivery following the procurement committee.
- iii. Quantities shown are accurate estimates. However, there is no minimum quantity.
- iv. We prefer one single vendor! But we reserve the right to divide the order into lots and order from various bidders.
- v. For the purposes of determining the lowest evaluated bid, facts other than price such as previous performances, previous experience, quality assurance, financial soundness and such other details as the Purchaser, at its discretion, may consider appropriate measures will be taken into consideration

Instructions for submission:

1. Bidders are requested to fill in, sign, stamp and return the given Quote Form (according to MDF format only, NOT on their own paper);
2. Bidders should also attach a copy of Company registration certificate and/or licence, NTN/SNTN/PEC or any other certification along with profile if available.
3. Sealed bids should be accompanied with **2. % Bid Security** of the total bid value in the shape of Pay Order / Demand Draft in the name of **M/s Management & Development Foundation** is mandatory
4. The bidder is required to submit the Client list of at least Three (03) firms with their addresses & Telephone Numbers whom the required items have been provided.
5. The bidder/ supplier will submit an affidavit on legal stamp paper of Rs. 100/- that their firm has not been blacklisted in the past.
6. The offers must be submitted through post/courier/by hand in a sealed envelope to the following address:
MDF Head Office, House No. B-30, G.E.C.H Society, Qasimabad Hyderabad
7. Each page of the submitted documents should be signed and stamped.
8. The tender documents should reach not later than May 15, 2023 or before 05:00 pm at given address.
9. Unsealed envelopes and late offers cannot be considered.
10. The following number can be contacted for general enquiries: 0336-7088008

Required documents for submission

1. **PART A** – Instructions to Bidders must be attached, filled, signed and stamped by the supplier (compulsory)
2. **PART B** – Quote Form must be attached, filled, signed and stamped by the supplier and the bid prices shall be in PKR. The supplier **MUST** state the number of Masons unskilled labor and that will be committed to the project and the number of Latrines Places which can be constructed per week.
3. Photocopy of CNIC
4. **ANNEXES** – A Company registration certificate and/or license, NTN/SNTN/PEC Certificate or any other certification along with company profile if available.
5. Bidding documents.

Note:

- a. The submission of offer(s) to this call for tender may not result in the award of a contract.
- b. MDF will not be responsible for any costs or expenses incurred by the Bidders in connection with the preparation and submission of the bids to MDF.
- c. Only shortlisted suppliers will be further contacted. Should you not receive confirmation from MDF within 7 days, please consider your offer as not pre-selected.
- d. Documents sent without signature and / or stamp won't be accepted as valid offers.

FOR BIDDER'S USE

I undersigned, the Bidder, agree with the instructions and general conditions of this Call for Tender. I have read or am accurately informed regarding the Oxfam Supplier Eligibility Criteria, Oxfam Supply Policy, Oxfam Ethical Purchase Policy and Oxfam General Conditions of Purchase.

Company Name	
Authorized Representative Name	
Signature	
Stamp	

PART-B:

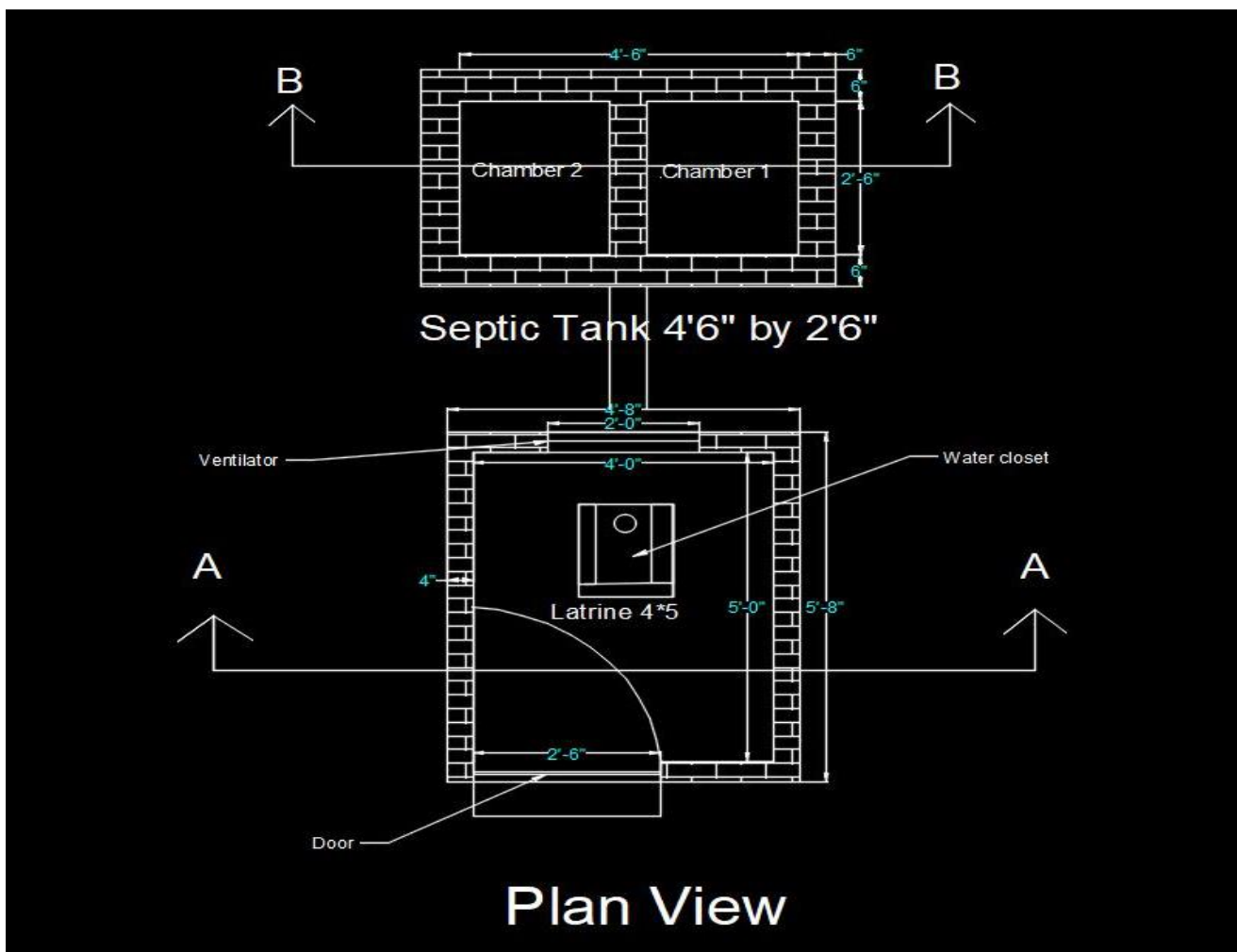
ABSTRACT OF COST FOR THE CONSTRUCTION OF LATRINE PLACES					
S.#	MATERIALS	Qty	UNIT	UNIT RATE	TOTAL COST
1	Cement	8	Bag		
2	WC	1	Nos.		
3	P-Trap 4"	1	Nos.		
4	PVC 4"	10	Rft		
5	Tee	1	Nos.		
6	Steel Door fixed in angle iron 24 gauge with paint (2'6"x6')	1	Nos.		
7	#3 Steel bars (9 of 3ft)	6	kg		
8	#3 steel bars (18 of 2ft)	7	kg		
9	Bricks	1308	Nos.		
10	Bamboos 6 of 6ft (, should be straight & first side dia 3" & other side dia must be 2.5")	36	Rft		
11	Sirkhi/Chik 5x6	30	Sft		
12	plastic sheet 5x6	30	Sft		
Total (A)					
1	Crush	17	Cft		
2	Hill Sand	36	Cft		
Total (B)					
S.#	LABOUR	Qty	UNIT	UNIT RATE	TOTAL COST
1	Skilled	3	Man-days		
2	Un skilled	6	Man-days		
Total(C)					
Total (A+B+C)					

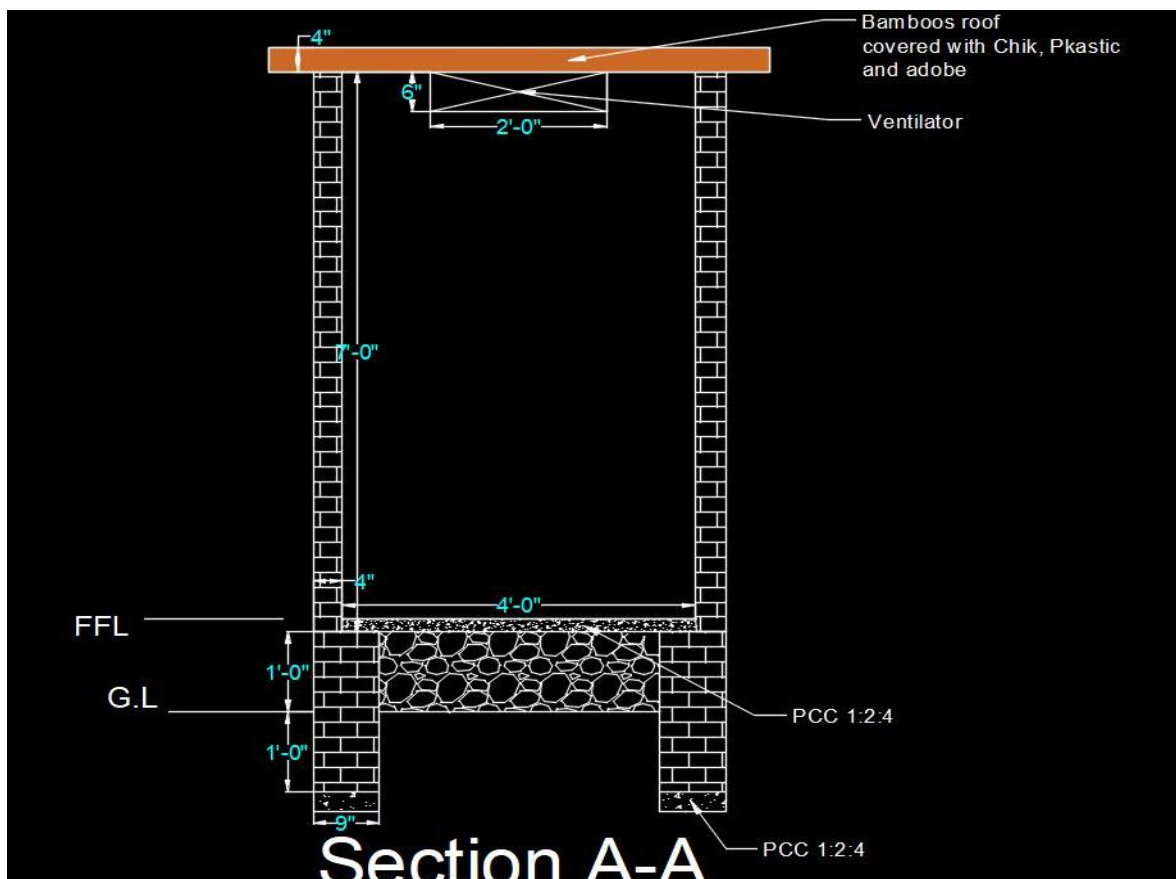
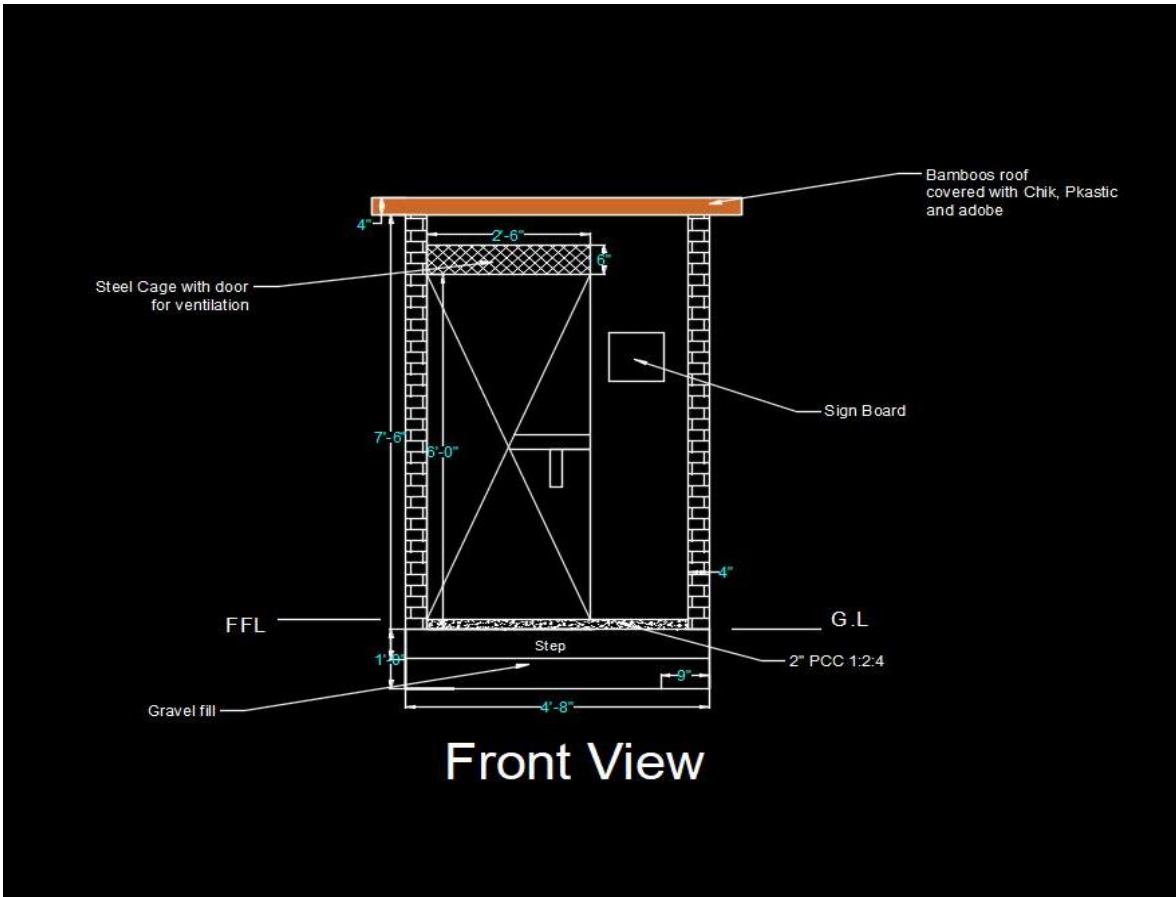
DETAIL OF LATRIN 4'x5'						
Particulars of item and detail of works	No.	L	B	H/D	Qty	Unit
		Ft	Ft	Ft		
Excavation						
Excavation for septic tank	1.00	5.00	3.00	3.00	45.00	Cft
Excavation of soakage pit	1.00	4.00	4.50	5.00	90.00	Cft
Excavation for DPC long wall	2.00	7.00	1.00	1.00	7.00	Cft
Excavation for DPC short wall	2.00	4.00	1.00	1.00	4.00	Cft
Total					146	Cft
Plain Cement concrete in 1:3:6						
DPC						
Long wall	2.00	6.50	0.75	0.25	2.44	Cft
Short wall	2.00	4.00	0.75	0.25	1.50	Cft

Floor of Latrine Places	1.00	5.00	4.00	0.25	5.00	Cft
Cover on roof of cement sheets	1.00	6.00	5.00	0.16	4.80	Cft
Total					13.74	Cft
Deduct for Water Closet	1.00	2.00	1.25	0.25	0.63	Cft
Total PCC					13	Cft
Brick Masonry 1:4						
Long walls						
Sub structure	2.00	6.50	0.75	2.00	19.50	Cft
Super structure	2.00	5.60	0.33	7.00	25.87	Cft
Short walls						
Sub structure	2.00	4.00	0.75	2.00	12.00	Cft
Super structure	2.00	4.00	0.33	7.00	18.48	Cft
Brick Masonry long wall septic tank	2.00	5.16	0.33	3.00	10.22	Cft
Baffle wall	1.00	2.50	0.33	3.00	2.48	Cft
Short wall	2.00	2.50	0.33	3.00	4.95	Cft
soakage pit	1.00	4.00	0.33	4.00	5.28	Cft
Subtotal					99	Cft
Deduct for door	1.00	2.50	0.33	6.50	5.36	Cft
Total Brick work					93	Cft
Plaster 1:4						
Long wall Latrine Places front	1.00	5.80	0.04	7.00	1.62	Cft
DPC plaster above G.L all sides	1.00	10.20	0.04	1.00	0.41	Cft
		16.00		8.00		
Total					2	cft
deduction for door	1.00	2.50	0.04	6.50	0.65	
Total plaster		14		2	1	cft
RCC Slab for septic tank						
RCC 5.5' x 3.5'	3.00	3.50	2.00	0.25	5.25	Cft
#3 Steel bars 9 of 3.5ft	9.00	3.50			6.00	kg
#3 Steel bars 18 of 2ft	18.00	2.00			7.00	kg
ACCESSORIES						
Water Closet	1.00				1.00	Nos
P-trap	1.00				1.00	Nos
PVC Soil pipe	1.00	10.00			10.00	Rft
Cowl	1.00				1.00	Nos
Tee	1.00				1.00	Nos
Socket	1.00				1.00	Nos
Elbow	1.00				1.00	Nos
Steel door	1.00				1.00	Nos
Roofing					2.00	
Bamboos	6.00	6.00			36.00	Rft
Sirki	1.00	6.00	6.00		36.00	Sft
Plastic	1.00	6.00	6.00		36.00	Sft

QUANTITIES OF MATERIAL & LABOUR REQUIRED

Description	Qty	Unit	Cement	Sand	Crush	Brick	Steel	Skilled	Unskilled
			Bag	Cft	Cft	No	Kg	Labour	Labour
Excavation	146.00	Cft							1.22
Brick Masonry 1:4	93.41	Cft	5.23	26.16		1307.76		1.87	2.67
PCC 1:3:6	13.11	Cft	1.62	6.06	12.12			0.14	0.94
plaster 1:4	1.38	Cft	0.34	1.70					
plaster in Sqft	20.25	Sft						0.41	0.17
RCC slabs 1:2:4	5.25	Sft	0.92	2.31	4.62		13.00	0.11	0.04
Iron Holdfasts	2.00	Nos.							
Water Closet	1.00	Nos.						0.50	1.00
P-Trap 4"	1.00	Nos.							
Soil Pipe 4"	10.00	Rft						0.11	0.22
Cowl	1.00	Nos.							
Tee 4"*2"	1.00	Nos.							
Socket	1.00	Nos.							
Elbow 4"	1.00	Nos.							
Sub Total			8.1	36.2	16.7	1307.8	13.0	3.1	6.3
Total			8	36	17	1308	13	3	6







PART-C:

BIDDER'S CHECK LIST

(For MDF use only)

Date: _____

Supplier Code: _____

Before submitting your bid, please make sure that each of the following items are complete:

Description	Complete?	Comments (For MDF use only)
1. PART A – Instructions to Bidders is attached, filled, signed and stamped by the supplier.	yes / no	
2. Quote Forms are attached, filled, signed and stamped by the supplier.	yes / no	
3. The bid prices are in PKR and include all applicable taxes.	yes / no	
4. The number of Masons available and maximum capacity of the contractor is shown in PART B table.	yes / no	
5. Photocopy of owner CNIC is attached.	yes / no	
6. All documents placed in an envelope and sealed	yes / no	
7. 2.% Bid Security of the total bid value in the shape of pay order / demand draft in the name of M/s Management & Development Foundation	yes / no	
8. The bidder/ supplier will submit an affidavit on legal stamp paper of Rs. 100/- that their firm has not been blacklisted in the past.	yes / no	